

THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN

BY-LAW No. 2006-09

BEING A BY-LAW ESTABLISHING THE MATACHEWAN 'GET FIT' COMMITTEE AND GOVERNING THE CONDUCT OF SAID COMMITTEE, SPECIFICALLY AS TO HOW IT OPERATES THE MATACHEWAN 'GET FIT' CENTRE.

WHEREAS The Council of the Corporation of the Township of Matachewan deems it to be in the best interests of the health and welfare of its residents to offer a program and facilities for the carrying on of fitness activities;

AND WHEREAS the Municipal Act, R.S.O. 2001, Section 130 allows municipalities to regulate matters related to the health, safety and well being of the inhabitants of the municipality;

NOW THEREFORE The Council of the Corporation of the Township of Matachewan enacts as follows:

1. A community program of fitness is hereby established for the residents of the Municipality.
2. The said community program of Fitness shall be directed, managed and controlled on behalf of the Council of the Corporation by a committee known as the Matachewan 'Get Fit' Centre.

Committee Appointment

- 3.a.) The committee shall consist of one and/or two member/s of the Council of the Corporation.
- b.) Four to twelve residents shall be appointed by resolution of council.
- c.) The term of office of appointed committee members shall be established by the Council of the Corporation. The normal term of each member of the said Committee shall be for a period of one year and thereafter until his/her successor is appointed, provided that all members shall hold office at the pleasure of the Council of the Corporation.
- d.) The appointment of the said Committee should be made annually at the first regular meeting of the Council, or as soon thereafter as is expedient.

Program & Facilities

- 4.a.) The said Committee shall conduct, co-ordinate, encourage and assist in the programming of fitness activities which will meet the needs and interests of the inhabitants of the Municipality. Such programs shall include the social, cultural and physical aspects of fitness as applied to each age group, both male and female.
- b.) The said Committee shall, in its conduct of a program of fitness, supervise physical activities.
- c.) The said Committee shall assist and encourage services upon request to all groups, organizations, or persons carrying on activities in the Municipality.
- d.) The said Committee shall conduct and supervise organized public fitness activities and is authorized to work jointly with other municipal service groups.

Staff and Public Relations

- 5.a.) The said Committee may recommend to the Municipal Council the training opportunities for appointed members of the fitness committee.
- b.) The said Committee shall at all times keep the inhabitants of the municipality aware of the physical opportunities which are available and will continually relay to the public, the total community program of physical activity.
- c.) The said Committee shall inform the residents of the Municipality of the benefits of and the opportunities for fitness and shall publicize the community program of activities.

Finance

- 6.a.) On or before the first day of February of each year, the said Committee shall submit to the Municipal Treasurer for audit a statement of its financial affairs for the preceding calendar year.

- b.) Annually, the said Committee shall submit and interpret to the Council of the Corporation a budget for its approval and shall make to the Council, full and complete annual and other reports as required.
- c.) The said committee may approach the Municipal Council with requests for contributions as needed.
- d.) The said Committee shall establish a Bank Account to be known as the "Matachewan 'Get Fit' Centre Committee Account."
- e.) The signing officers for the Bank Account shall be the signing officers of the Fitness Centre as appointed each year and must include the municipal Treasurer.
- f.) The books and accounts of the said Committee shall be kept by the Treasurer of the Fitness Centre as appointed each year and must be made available to the municipal Treasurer and finance Committee.
- g.) The said Committee may incur expenditures, as may be recommended by the various committees, to the extent provided in the annual approved budget or as approved by both Council and Fitness Committee.
- h.) The said Committee may prescribe fees for participating in or admittance to any part of the community program of fitness or facilities used.
- i.) The said Committee may solicit or receive gifts or bequests of money and services, to be applied in furtherance of the community program of fitness. The said Committee may solicit or receive gifts or bequests of money or services or any donations to be applied as principal or income for either the temporary or permanent use of facilities, equipment, programs or other pertaining to physical activity.

Administration

- 7.a.) Subject to the approval of Council, the said Committee shall formulate policies, rules and regulations for and relating to the administration of a community program of physical activity.
 - b.) The said Committee may make rules and regulations for the conduct of the community program of physical activities or any part thereof and to govern the conduct of all persons who in any way participate in or attend any part of the program.
 - c.) The said Committee shall hold regular quarterly meetings and a quorum shall consist of a minimum of one Municipal Council member and three Committee members.
 - d.) The said Committee shall elect a chairperson annually from among its members and such other officers as may be required.
 - e.) The said Committee shall submit to Council an annual report of its activities and such other reports as may be required from time to time.
 - f.) In carrying out the provisions of this by-law, the Committee shall at all times be the agent of the Municipal Corporation and while acting bona fide within the limits of the authority of this by-law, neither the committee nor any member thereof shall incur any liability by reasons of anything done or left undone by the Committee, provided however.
 - g.) Nothing in this By-law shall empower the Committee to incur any debt, liability or obligation for which the Municipal Corporation shall become liable without having previously obtained the consent of the Council of the Corporation.
 - h.) This By-law may be amended from time to time at the discretion of the Council of the Corporation.
 - i.) The said Committee shall have access to the Corporations facilities and municipal administrative technology (i.e. photocopy, faxing, internet, etc.) for the carrying on and coordination of municipal physical activities, subject to reasonable limits.
8. That all previous by-laws and/or motions in conflict with this By-Law are hereby repealed.
9. That this by-law shall come into force and effect upon final passing thereof and remain in force and effect until such time as it is repealed by the Council of the Corporation of the Township of Matachewan.

READ a first, second and third time, and finally enacted and passed in open Council this 18th day of April 2006. Signed, sealed and numbered 2006-09.

Beverley Hine
Reeve

Andrew Van Oosten
CAO-Clerk-Treasurer