

# **THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN**

## **BY-LAW NO. 2008-07**

**Being a by-law to enable the municipality to Collect User Fees from users of its municipal facilities and services.**

**WHEREAS**, the Municipal Act, R.S.O. 2001, C.25, Section 391, allows municipalities to set user fees by By-law to recover costs for providing certain services or facilities;

**AND WHEREAS**, the municipality deems it expedient to pass a by-law to adopt rates for users of its facilities or services;

**NOW THEREFORE**, the Township of Matachewan enacts as follows:

- 1) That the user fee schedules A, B, C, D and E attached hereto are declared to be and form part of this by-law.
- 2) That these schedules of fees be used for the rates charged to users of facilities. 5% or 6% G.S.T. will be added to all taxable services. All fees are payable in Canadian Dollars.
- 3) That all previous by-laws and/or motions establishing user fees and/or rates are hereby repealed.
- 4) That this by-law shall come into force and effect upon final passing thereof and remain in force and effect until such time as it is repealed by the Council of the Corporation of the Township of Matachewan.

**READ** a first, second and third time, and finally enacted and passed in open Council this 21<sup>st</sup> day of January 2008. Signed, sealed and numbered 2008-07.

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Beverley Hine  
Reeve

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Andrew Van Oosten  
CAO-Clerk-Treasurer

**Schedule A**  
**Environmental Services**

**Water Rates**

<b>Consumer</b>	<b>Quarterly Rate \$</b>	<b>Annual Rate \$</b>
Industrial/Commercial*	126.60	506.40
Pool Owners**	102.00	408.00
General Residential & Churches	102.00	408.00
Residential Apartment Units (per unit)***	76.92	307.68
Seasonal Industrial/Commercial	63.30	253.20
Seasonal Residential	51.00	204.00

\* Large Industrial Users are required to pay an additional metered rate of \$0.53 per cubic meter.

\*\* The Pool Rate is the same as the General Residential Rate with a \$98.40 one-time fee being applicable in the first year of the operation of the pool as per Resolution 05-231.

\*\*\* Apartments are charged the base Residential rate plus the unit charge for each additional unit.

No water turn-on or off will be permitted after October 31 or prior to April 30 in any year. This stipulation is notwithstanding an emergency situation. Any turn-on or off during this period is subject to significant additional labour, equipment and material costs, the entirety of which is the responsibility of the property owner.

Turn on/off water 8:30am to 4:30pm	\$40.00		
Turn on/off water 4:30pm to 8:30am and Weekends/Holidays	\$80.00		
Installation of new service	\$1,200.00 (minimum)		
<b>Water Line Thawing</b> (Minimum deposit of \$300.00 required before any work will be authorized.)			
<b>Hourly Rate</b>	<b>Contract Equipment</b>	<b>Labour</b>	<b>Total \$/hr.</b>
\$156.00	\$371.75 + \$23.70/hr.	R \$23.52--OT \$35.28	574.97 - 586.73

**Landfill Site Rates\*** (All residents are required to register for a landfill pass at the Town Office.)

Per Bag (non-resident) – Max of 3/day	\$1.00
Pickup or Trailer (minimum) (non-resident)	\$25.00 per load
Up to a Tandem Load (minimum)	\$60.00 per load
Triaxle (minimum)	\$80.00 per load
Wood (16-40 yards)	Currently under review
Other Materials	Currently under review
Contaminated Waste** (Hazardous)	\$200.00 per ½ ton truck, plus costs
Contaminated Waste** (Other)	\$60.00 per load, plus costs
Car Tires (non-resident)	\$5.00 each
Truck Tires (non-resident)	\$10.00 each
Oversize Tires (non-resident)	\$20.00 each

\* All waste dumped at the landfill site is subject to the provisions of the Certificate of Approval and Ministry of Environment Regulations in addition to the municipal landfill procedures and best practices. The site is for the exclusive use of residents, property owners and businesses within the boundaries of the Township of Matachewan. In addition to applicable fees, non-compliance will result in a minimum charge of \$50.00 plus costs for a first occurrence, \$100.00 plus costs for a second occurrence and \$200.00 plus costs, plus loss of landfill privileges for a third infraction.

\*\* All waste must be properly bagged, sealed and buried immediately. As per Resolution 06-143, all costs (including burial and staff overtime of \$15.00 per hour) are to be paid by the landfill user.

**Schedule B**  
**Administrative Services**

Noncompliance with By-Law 2007-18 Animal Control	\$50.00 (Plus any additional costs) (May involve removal of animal by police)
Annual Animal License Fee	
Replacement Animal Tag	
Transfer of Animal Ownership	
Kennel License Fee	
Tax Certificates (per parcel)	\$25.00
Facsimile	\$2.00 for first 7 sheets, \$0.30 for each additional sheet
Declarations and Certified Copies	\$10.00
Research and/or Data Compilation (Extra copying, filing, refiling, etc.)	\$15.00 / hour (minimum) (Subject to staff availability.)
Photocopying	\$0.10 per sheet (8 ½ X 11) \$0.20 per sheet (8 ½ X 14) \$0.30 per sheet (11 X 17)
Rent OPP	\$50.00 per month
Rent Health Unit	\$636.00 per month
Tax Arrears -Monthly Interest Rate-	1.25%
Water Utility Arrears -Monthly Interest Rate-	10%
N.S.F. Cheques	\$50.00
Administrative Fees charged for tax registrations (Recover legal costs, etc.)	\$700.00 - \$1000.00 per unit (Approximate)

**Lottery Licensing**

Bingo, Raffle, Bazaar	3% of total prizes to be awarded (\$10.00 minimum)
Bazaar	\$10.00 per wheel
50/50	3% of maximum prize board
Social Gaming Event	\$5.00 per table or wheel of fortune
Break Open Tickets	3% of total prizes to be awarded

<b>Fair or Exhibition Gaming Events</b>	<b>Fees</b>
Blackjack Tables	\$10.00 per table per day
Wheel of Fortune	\$10.00 per wheel of fortune per day
Merchandise Bingos	\$100.00 per location
Raffle Lotteries	3% of total prize
Break Open Tickets	3% of prizes per deal

**Schedule C**  
**Cemetery Rates**

	<b>Resident</b>	<b>Non-resident</b>
One Plot (Grave) 4' X 8'	\$300.00	\$500.00
Interments*	\$400.00	\$600.00
Care and Maintenance**	\$200.00	\$300.00
Monument Care	\$100.00	\$100.00
Re-opening an existing plot for cremation burial	\$50.00	\$100.00
Disinterment	\$600.00 or actual cost (whichever is greater)	\$600.00 or actual cost (whichever is greater)

\* Fees for interments may be waived if the family applies to the municipality for approval to excavate the plot by hand at their own expense.

\*\* Care and maintenance costs must be paid prior to interment. Care and maintenance includes lawn care and general maintenance only.

**Schedule D**  
**Community Hall Rentals**

	<b>Residents</b> <b>\$</b>	<b>Non-residents</b> <b>\$</b>
Funerals	As per Resolution 05-214 (No charge)	250.00
Dances, Weddings, Other Functions	250.00	300.00
Service Clubs and/or Charitable Function*	30% discount	15% discount
Blue Room Only	75.00	100.00
Kitchen Only	100.00	125.00
Hall Only	150.00	200.00
Cleaning Deposit (non refundable)	75.00	75.00

Please note: \*Service Clubs and/or Charities may apply to the municipality for special consideration regarding fees if the proposed event is free of charge and open to all members of the general public.

## SCHEDULE E

### BUILDING PERMIT FEES

The fees payable by the applicant or authorized agent for a construction, demolition, change of use of conditional permit or inspection fees shall be as follows:

A new amended Fee schedule should have permit cap removed and there should be a second option of calculating fees.

This option should be \$6.00 per thousand based as a contract price. If no contract price in a written agreement, it will be calculated by Building Department.

Housing	\$125 per sq/ft
Commercial	\$165 per sq/ft
Retrofit	\$1/2 of above pricing

This new calculation would be used on all applications and the greater of both methods would be used.

Addition to existing fee schedule shall include the following:

Housing Retrofit	.30¢ sq/ft
Commercial, Industrial, Institutional	.60¢ sq/ft
Change of use requiring construction permit.	.45¢ sq/ft

#### **Garages – Residential**

108 – 200 sq/ft	\$75.00
200 – 300 sq/ft	\$100.00
300 – 400 sq/ft	\$150.00
400 – 600 sq/ft	\$200.00
600 – 800 sq/ft	\$300.00

Any larger would be calculated by .45¢ sq/ft.

Additional fees will be charged upon non-compliant inspections or additional inspections requested by the applicant in writing at a cost of \$75.00 per inspection.