

# THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN

## BY-LAW NO. 2009-04

**Being a by-law to enable the municipality to collect User Fees from users of its municipal facilities and services.**

**WHEREAS**, the Municipal Act, R.S.O. 2001, C.25, Section 391, allows municipalities to set user fees by By-law to recover costs for providing certain services or facilities;

**AND WHEREAS**, the municipality deems it expedient to pass a by-law to adopt rates for users of its facilities or services;

**NOW THEREFORE**, the Township of Matachewan enacts as follows:

- 1) That the user fee schedules A, B, C, D, E, and F attached hereto are declared to be and form part of this by-law.
- 2) That these schedules of fees be used for the rates charged to users of facilities and services. 5% G.S.T. will be added to all taxable services. All fees are payable in Canadian Dollars only.
- 3) Failure to remit applicable fees will result in the addition of interest/penalty charges. Unpaid arrears may be added to property tax invoices.
- 4) That all previous by-laws and/or motions establishing user fees and/or rates are hereby repealed.
- 5) That this by-law shall come into force and effect upon final passing thereof and remain in force and effect until such time as it is repealed by the Council of the Corporation of the Township of Matachewan.

**READ** a first and second time this 17<sup>th</sup> day of February 2009.

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Beverley Hine  
Reeve

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Andrew Van Oosten  
CAO-Clerk-Treasurer

**READ** a third time, and finally enacted and passed in open Council this 16<sup>th</sup> day of March 2009. Signed, sealed and numbered 2009-04.

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Beverley Hine  
Reeve

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Andrew Van Oosten  
CAO-Clerk-Treasurer

**Schedule A**  
**Environmental Services**

**WATER RATES**

| <b>Consumer</b>                                  | <b>Quarterly Rate \$</b> | <b>Annual Rate \$</b> |
|--|--------------------------|-----------------------|
| Industrial/Commercial*                           | 144.33                   | 577.32                |
| Pool Owners**                                    | 116.28                   | 465.12                |
| General Residential & Churches                   | 116.28                   | 465.12                |
| Residential Apartment Units<br>(per unit)***     | 87.69                    | 350.76                |
| Trailer/RV Site<br>(per connection)****          | 87.69                    | 350.76                |
| Seasonal Commercial                              | 72.17                    | 288.68                |
| Seasonal Residential                             | 58.14                    | 232.56                |
| Seasonal Trailer/RV Site<br>(per connection)**** | 43.61                    | 174.42                |

\* Large Industrial Users are required to pay an additional metered rate of \$0.53 per cubic meter.

\*\* The Pool Rate is the same as the General Residential Rate with a \$112.18 one-time fee being applicable in the first year of the operation of the pool as per Resolution 05-231.

\*\*\* Apartments are charged the base Residential rate plus the unit charge for each additional unit.

\*\*\*\* Trailer/RV sites are charged the base Residential/Seasonal Residential rate plus the unit charge for each additional connection (hook-up.)

No water turn-on or off will be permitted after October 31 or prior to April 30 in any year. This stipulation is notwithstanding an emergency situation. Any turn-on or off during this period is subject to significant additional labour, equipment and material costs, the entirety of which is the responsibility of the property owner. All applicable fees must be remitted and documentation must be completed prior to servicing.

| <b>Other Services</b>  | <b>Rate</b>                      |
|--|----------------------------------|
| Turn on or off water 8:30am to 4:30pm                          | \$40.00                          |
| Turn on or off water 4:30pm to 8:30am<br>and Weekends/Holidays | \$80.00                          |
| Installation of new service                                    | Actual Cost (\$1,200.00 minimum) |

| <b>Water Line Thawing*</b>  |                                      |                                     |                          |
|---|--------------------------------------|-------------------------------------|--------------------------|
| <small>(Minimum deposit of \$300.00 required before any work will be authorized.)</small> |                                      |                                     |                          |
| <b>Hourly Rate</b>  | <b>Contract Equipment</b>            | <b>Labour</b>                       | <b>Total \$/hr.***</b>   |
| \$256.00**  | \$100.00 - \$371.75 +<br>\$23.70/hr. | R \$23.52--OT \$35.28<br>+17.00/hr. | \$168.00 -<br>\$936.00++ |

\* Subject to change as per contractor pricing.

\*\* Minimum 3 hour charge.

\*\*\* Minimum rate will be charged if local contractor and staff are successful in thawing line with steamer.

## Schedule A... continued

### LANDFILL SITE RATES

All loads will be inspected by the landfill attendant before any dumping will be permitted. This landfill site is operated by the Township of Matachewan and is exclusively for the use of ratepayers of Powel, Cairo, Midlothian, Doon, Yarrow and Kimberley Townships who obtain an eligible Landfill Access Pass. Use of this private property by other than the above constitutes trespassing.

|   |   |                                      |
|---|---|--------------------------------------|
| Per Bag<br>Regular household black garbage bags only. Maximum of 3 per day. | (non-resident only)   | \$ 1.00 per bag tag                  |
| Pickup or Trailer   | (non-resident only)<br>(Including industrial operations and contractors.) | \$ 25.00 per load**<br>(minimum)     |
| Up to a Tandem Load   | All Ratepayers  | \$ 60.00 per load<br>(minimum)**     |
| Triaxle   | All Ratepayers  | \$ 80.00 per load<br>(minimum)**     |
| Wood (16-40 yards)  | All Ratepayers  | Under review                         |
| Other Materials   | All Ratepayers  | Under review                         |
| Contaminated Waste*<br>(Hazardous)  | All Ratepayers  | \$ 200.00 per ½ ton,<br>plus costs** |
| Contaminated Waste*<br>(Other)  | All Ratepayers  | \$ 60.00 per load,<br>plus costs**   |
| Car Tires   | (non-resident only)   | \$ 5.00 each**                       |
| Truck Tires   | (non-resident only)   | \$ 10.00 each**                      |
| Oversize Tires  | (non-resident only)   | \$ 20.00 each**                      |
| Landfill Vehicle Access Pass  | Not available to non-residents.   | \$ 0.00                              |

\*All waste must be properly bagged, sealed and buried immediately. As per Resolution 06-143, all costs (including burial and staff overtime of \$ 15.00 per hour) are to be paid by the landfill user. All waste dumped at the landfill site is subject to the provisions of the Certificate of Approval and Ministry of Environment regulations in addition to the municipal landfill procedures and best practices. Products utilizing freon, propane or any other gas/fuel must be certified as empty.

In addition to applicable fees, non-compliance will result in a minimum charge of \$50.00 plus costs for a first occurrence, \$100.00 plus costs for a second occurrence and \$200.00 plus costs, plus loss of landfill privileges for a third infraction.

#### Obtaining a Landfill Vehicle Access Pass

Ratepayers must obtain a Pass from the Matachewan Town Office. Proof of registration, driver's license (or other valid identification), proof of address, year, make and model of the vehicle, and license plate number are required. The registrar must be present to sign for the pass. Maximum of 2 passes per household or business. Passes must be visible, displayed or presented to the landfill attendant for his/her logs.

#### Tipping Fee Vouchers\*\*

Residents and non-residents must obtain vouchers at the Matachewan Town Office. Vouchers are payable in advance and are to be given to the landfill attendant at the time of use.

#### Buck-A-Bag

Non-residents must purchase \$1.00 per bag stickers at the Town Office or at Dog Star.

**Schedule B**  
**Administrative Services**

|  |  |
|--|--|
| Tax Certificates (per parcel)  | \$25.00  |
| Zoning By-law amendment  | \$850.00   |
| Official Plan amendment  | \$1100.00  |
| Facsimile  | \$2.00 for first 7 sheets,<br>\$0.30 for each additional sheet                           |
| Declarations and Certified Copies  | \$10.00  |
| Research and/or Data Compilation<br>(Extra copying, filing, refileing, etc.)     | \$15.00 / hour (minimum)<br>(Subject to staff availability.)                             |
| Photocopying   | \$0.10 per sheet (8 ½ X 11)<br>\$0.20 per sheet (8 ½ X 14)<br>\$0.30 per sheet (11 X 17) |
| Rent – Ontario Realty Corporation  | \$50.00 per month  |
| Rent – Timiskaming Health Unit   | \$636.00 per month   |
| Tax Arrears<br>-Monthly Interest Rate-   | 1.25%  |
| Water Utility Arrears<br>-Monthly Interest Rate-                                 | 10%  |
| Accounts Receivable<br>-Monthly Interest Rate-                                   | 10%  |
| N.S.F. Cheques   | \$50.00  |
| Administrative Fees charged for tax<br>registrations (Recover legal costs, etc.) | \$700.00 - \$1200.00+ per unit<br>(Approximate)  |

**Lottery Licensing**

|                       |   |
|-----------------------|---|
| Bingo, Raffle, Bazaar | 3% of total prizes to be awarded<br>(\$10.00 minimum) |
| Bazaar                | \$10.00 per wheel                                     |
| 50/50                 | 3% of maximum prize board<br>(\$10.00 minimum)        |
| Social Gaming Event   | \$5.00 per table or wheel of fortune                  |
| Break Open Tickets    | 3% of total prizes to be awarded<br>(\$10.00 minimum) |

| <b>Fair or Exhibition Gaming Events</b> | <b>Fees</b>                                |
|---|--|
| Blackjack Tables                        | \$10.00 per table per day                  |
| Wheel of Fortune                        | \$10.00 per wheel of fortune per day       |
| Merchandise Bingos                      | \$100.00 per location                      |
| Raffle Lotteries                        | 3% of total prize<br>(\$10.00 minimum)     |
| Break Open Tickets                      | 3% of prizes per deal<br>(\$10.00 minimum) |

**Schedule C**  
**Cemetery Rates**

|   | <b>Resident</b>                                   | <b>Non-resident</b>                               |
|---|---|---|
| One Plot (Grave)<br>4' X 8'                         | \$300.00  | \$500.00  |
| Interments*   | \$400.00  | \$600.00  |
| Care and Maintenance**                              | \$200.00  | \$300.00  |
| Monument Care                                       | \$150.00  | \$150.00  |
| Re-opening an existing<br>plot for cremation burial | \$50.00   | \$100.00  |
| Disinterment  | \$600.00 or actual cost<br>(whichever is greater) | \$600.00 or actual cost<br>(whichever is greater) |

\* Fees for interments may be waived if the family applies to the municipality for approval to excavate the plot by hand at their own expense.

\*\* Care and maintenance costs must be paid at time of plot purchase prior to interment. Care and maintenance includes lawn care and general maintenance only.

**Schedule D**  
**Community Hall Rentals**

|   | <b>Residents<br/>\$</b>                 | <b>Non-residents<br/>\$</b> |
|---|---|-----------------------------|
| Funerals                                    | As per Resolution 05-214<br>(No charge) | 250.00                      |
| Dances, Weddings & Other Functions*         | 250.00                                  | 300.00                      |
| Service Clubs and/or Charitable Functions** | 30% discount                            | 15% discount                |
| Blue Room Only                              | 75.00                                   | 100.00                      |
| Kitchen Only                                | 100.00                                  | 125.00                      |
| Hall Only                                   | 150.00                                  | 200.00                      |
| Non-refundable cleaning deposit             | 75.00                                   | 75.00                       |

\*Residents celebrating 80+ birthdays or 50+ wedding anniversaries may apply in writing to the municipality for special consideration regarding fees.

**Multipurpose Complex/Rink Rentals**

|  | <b>Residents<br/>\$</b> | <b>Non-residents<br/>\$</b> |
|--|-------------------------|-----------------------------|
| Full Facility Rental (excluding ice rentals) | 225.00                  | 300.00                      |
| Ice Rentals**                                | 60.00 per hour          | 80.00 per hour              |
| Kitchen Only                                 | 100.00                  | 125.00                      |
| Hall Only                                    | 150.00                  | 200.00                      |
| Non-refundable cleaning deposit              | 75.00                   | 75.00                       |

\*\*Service Clubs & Charities, etc. may apply in writing to the municipality for special consideration regarding fees if the proposed event is free of charge and open to all members of the general public.

## **SCHEDULE E**

### **Building Permit Fees**

The fees payable by the applicant or authorized agent for a construction, demolition, change of use of conditional permit or inspection fees shall be as follows:

Permit fees shall be \$6.00 per thousand based on a value of contract price. If there is no contract price in a written agreement, it will be calculated by Building Department as follows:

|  |                    |
|--|--------------------|
| Residential (single family dwelling including prefabricated homes) | \$125.00 per sq/ft |
| Residential Retrofit   | \$ 62.50 per sq ft |
| Commercial/Industrial/Assembly/Institutional                       | \$165.00 per sq/ft |
| Commercial/Industrial/Assembly/Institutional Retrofit              | \$ 82.50 per sq ft |

#### **Accessory Building – Residential**

|                  | <b>Flat fee</b> |
|------------------|-----------------|
| 108 – 200 sq/ft. | \$ 50.00        |
| 200 – 300 sq/ft. | \$100.00        |
| 300 – 400 sq/ft. | \$150.00        |
| 400 – 600 sq/ft. | \$200.00        |
| 600 – 800 sq/ft. | \$300.00        |

Any buildings larger would be calculated at \$0.45 per sq/ft.

#### **Residential Alterations**

|  | <b>Flat Fee</b> |
|--|-----------------|
| New foundation                                   | \$200.00        |
| New roof (structural changes)                    | \$150.00        |
| New doors and windows (structural changes)       | \$ 50.00        |
| New deck or balcony                              | \$ 50.00        |
| Plumbing modification (additions or relocations) | \$ 50.00        |
| Fire alarm system                                | \$ 50.00        |

| <b>Farming</b>              | <b>Flat Fee</b> | <b>+</b> | <b>Rate per sq ft</b> |
|-----------------------------|-----------------|----------|-----------------------|
| Farm buildings              | \$150.00        |          | \$0.07                |
| Prefabricated storage silos | \$ 75.00        |          | -                     |
| Additions to farm building  | \$100.00        |          | \$0.07                |
| Pole barn                   | \$100.00        |          | \$0.05                |
| Coverall building           | \$100.00        |          | \$0.05                |
| Restoration                 | -               |          | \$0.07                |

**Commercial/Industrial/Assembly/Institutional Alterations:**

|   | <b>Flat Fee</b> |
|---|-----------------|
| New Doors or Windows (structural changes)               | \$150.00        |
| Interior Alteration (plumbing, other structural change) | \$150.00        |
| Re-roofing – Metal/Shingle (structural change)          | \$150.00        |
| Re-roofing – Membrane – Flat Roof (structural change)   | \$300.00        |
| Fire Alarm System                                       | \$100.00        |

**Demolitions:**

|  | <b>Flat Fee</b> |
|--|-----------------|
| Residential dwelling                         | \$ 50.00        |
| Accessory building                           | \$ 50.00        |
| Farming                                      | \$ 50.00        |
| Commercial/Industrial/Assembly/Institutional | \$100.00        |

**Other:**

|  | <b>Flat Fee</b>           |
|--|---------------------------|
| Change of use permit   | \$50.00                   |
| Change of use if construction is required                      | \$50.00 + fee formula     |
| Permit renewal   | \$50.00                   |
| Moving permit  |                           |
| (Relocation of structure over 108 sq ft to or from a property) | \$150.00                  |
| <b>Inspection request by owner</b>                             | <b>\$50.00 each visit</b> |

**Example of amount for permit fee:**

New home. 1200 sq. ft based on a value of \$125.00 per sq/ft.

$$1200 \times \$125.00 = \$150,000.00$$

At \$6.00 per thousand.

$$150 \times \$6.00 = \$900.00$$

**Permit fee for a 1200 sq / ft home would be \$900.00**

**No permit shall be less than the \$50.00 minimum.**

**SCHEDULE F**  
**Animal Control Fees & Fines**

**Fees**

|  | <b>Fee</b>                               |
|--|--|
| Annual Animal License Fee<br>Neutered/Spayed Animal      | Fifteen Dollars (\$15.00) each           |
| Annual Animal License Fee<br>Non-Neutered Animal         | Thirty Dollars (\$30.00) each            |
| Replacement Animal Tag                                   | Ten Dollars (\$10.00) for each tag       |
| Transfer of Animal Ownership                             | Ten Dollars (\$10.00) for each tag       |
| New resident with valid tag from<br>another municipality | Ten Dollars (\$10.00) for each tag       |
| Licence Agent commission                                 | Two Dollars (\$2.00) - each licence sold |

**Fines**

|  | <b>Fine</b>                          |
|--|--------------------------------------|
| Failure to immediately remove and<br>dispose of any excrement left by an<br>animal.  | One Hundred Dollars (\$100.00)       |
| When an animal is wearing a current<br>licence and the animal has not been<br>picked up since the purchase of the<br>said licence.   | Fifty Dollars (\$50.00)              |
| When the Guardian is in possession of<br>a current licence when the animal is<br>seized or impounded however the<br>animal is not wearing the said licence,<br>at the time of pick up.   | One Hundred Dollars (\$100.00)       |
| When a licensed animal is seized or<br>impounded on a second occasion since<br>the purchase of the licence and any<br>subsequent occasion during the current<br>year of the licence and whether the<br>animal is wearing the licence or not. | Two Hundred-Fifty Dollars (\$250.00) |
| At any time that an unlicensed animal<br>is seized or impounded.   | Five Hundred Dollars (\$500.00)      |