

Additional Work Request

Name of Home Owner:	
Name of Authorized Agent*:	
Service Address:	
Date of Request for Additional Work to Occur:	
Date Work Occurred:	
Fees Paid:	
Description of Proposed Work:	

The Corporation of the Township of Matachewan, its employees, staff, contractors, councilors and others are hereby released from any and all liability caused or incurred directly or indirectly, however caused.

This work may be authorized as a one time only special circumstance and is being performed by a contractor of the municipality in order to alleviate the immediate urgency, and/or exceptional circumstances of the particular situation until such time as an independent contractor can be hired by the property owner to alleviate future problems. Any and all work performed on behalf of the property owner is subject to significant additional labour, equipment and material costs, the entirety of which is the responsibility of the property owner. While most charges for municipal services are stipulated in User Fee By-Law 2006-21, overtime wages and any other costs, expected or otherwise are also to be the responsibility of the property owner.

Charges where water pipes are found to be frozen due to lack of water flow from the main line shall be paid by the consumer or owner within fifteen days after the thawing in accordance with fees outlined in User Fee By-Law 2006-21. I further acknowledge and agree to the aforementioned and do hereby understand that it is my responsibility to obtain my own individual and independent insurance coverage for the aforementioned property. I also understand that no warranties or guarantees of any kind are expressed or implied.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of homeowner / authorized agent at time of request.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of staff member accepting payment for request.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Water Works Superintendent after work completed.

**OFFICE USE ONLY**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of homeowner/authorized agent after work complete.

**This form is to be copied in triplicate:**  
**A - Municipal Office                      B - Water Works Superintendent                      C - Homeowner or their agent**  
 \* Only registered homeowners may make a request to have work done unless they provide the municipality with an authorization in writing allowing an authorized agent to act on their behalf.