



**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

Memorandum

July 21, 2008

To: Members of Council, all staff, employees, contractors and other interested parties.

From: Beverley Hine, Reeve

Subject: Zero tolerance regarding aggressive behavior and strict adherence to principles of Procedural By-law 2005-06.

All aggressive behavior directed towards staff and/or Council will not be tolerated. This includes:

- The use of profanity and/or foul language;
- Telling anyone to shut up and/or be quiet;
- Threatening and/or harassment;
- Aggressive behavior, including shouting and/or any other act that disrupts the good order and decorum of municipal operations;
- Failure to leave the premises when directed.

The municipality will be proceeding with the removal of individuals contravening any of the above noted infractions. If individuals do not comply immediately, the CAO is hereby directed to contact the O.P.P. in every case, and to proceed with all legal avenues (including removal and charges) available to ensure compliance, peace, order and good government.

Furthermore, the Clerk will be strictly screening all delegation requests and correspondence as to suitable content; all those failing such scrutiny will be refused and will not appear on the agenda.