

Thinking of Running for Municipal Office?

If you wish to run as a candidate in the 2022 municipal election, you must file nomination forms with the Clerk or authorized delegate, accompanied by the required fee. The **Nomination Package** is available as of May 2, 2022 at the Municipal Office, Monday to Friday, during regular office hours or by request to the Clerk.

Who is eligible to be a council candidate?

In order to run for office in the Township of Armstrong, the individual must be:

- A Canadian citizen
- At least 18 years of age
- A resident of the Township of Armstrong, or
- An owner or tenant of land in the Township of Armstrong, or the spouse of the owner or tenant
- Not legally prohibited from voting
- Not disqualified by any legislation from holding office

Who is not eligible to be a council candidate?

Candidates must not be the following:

- A judge of any court
- A member of Provincial Legislature, the Federal House of Commons or Senate who has not resigned from their office by the close of nominations
- A candidate who failed to file the necessary financial statement in the last municipal election.

Employees of the Township of Armstrong who wish to run for municipal office must take an unpaid leave of absence before filling a nomination paper.

Eligibility – School Board Trustee

In order to run for school board trustee, the individual must be:

- A Canadian citizen
- At least 18 years of age
- A resident within the district school board's area of jurisdiction and qualified to vote for members of that district school board

Candidates can only qualify for one district school board seat. Candidates for the office of Trustee cannot change their school support after Nomination Day.

Who is not eligible to be a trustee?

Candidates must not be the following:

- A clerk, treasurer, deputy-clerk or deputy-treasurer of any municipality within the area of jurisdiction of the school board except those on an unpaid leave of absence
- A member of Provincial Legislature, the Federal House of Commons or Senate who has not resigned from their office by the close of nominations
- A candidate who failed to file the necessary financial statement in the last election.

School Board Employees (including supply teachers) must take an unpaid leave of absence before filling a nomination paper.

FILING A NOMINATION

Nominations open May 2, 2022. The nomination must be completed in full and filed in person by the candidate or an agent of the candidate by **August 19, 2022 at 2:00 p.m.** and must include:

- Identification suitable to the Clerk;
- Nomination Paper- Form 1;
- Declaration of Qualification Form;
- Nomination filing fee paid by cash, debit, certified cheque or money order payable to the Township of Armstrong. The filing fee is \$200 for head of council and \$100 for the office of councillor and school board trustee.

A nomination must be signed by the candidate and may be filed in person or by an agent before August 19, 2022 at 2:00 p.m. Scheduling an appointment with the clerk to file the nomination is encouraged.

Note: if an agent is filing nomination paper on behalf of a candidate, they must provide the necessary documents and personal identification.

Withdrawing a Nomination

If you no longer wish to run, you must file a Withdrawal of Nomination form in person before the end of the nomination period on August 19, 2022 before 2:00 p.m. You cannot withdraw after the nomination period has closed and you are still required to file a financial statement for refund of your nomination filing fee.

Campaign Period

Candidates can only start campaigning after the nomination papers are filed. The campaign period ends December 31, 2022 or on the date your nomination is withdrawn or on nomination day if your nomination is rejected.

Those who have campaigned for municipal and school board office are required to file a Campaign Financial Statement, Form 4, by March 31, 2023, as required by the Municipal Elections Act.

Campaign Expenses and Financial Statements

You must open a bank account exclusively for your campaign if you accept any contributions of money (including contributions from yourself or your spouse) or incur any expenses.

You cannot use your personal bank account for campaign finances, even if you are planning a very small campaign. All contributions, including contributions you make to yourself, must be deposited into the campaign bank account. All expenses must be paid for from the campaign account. Candidates are responsible for keeping records of the financial activities related to their campaign.

For more information, please refer to the [2022 Candidates Guide for Ontario Municipal Council and School Board Elections](#)^{This link opens in a new window} or visit [Association of Municipalities of Ontario - Municipal Election Information](#)