

**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN**

BY-LAW No. 2019-11

**BEING a By-law to enter into an agreement between the Corporation of the
Township of Matachewan and Security Today.**

WHEREAS the municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act. Ontario Municipal Act 2001, Part 11, Section 9;

AND WHEREAS A single-tier municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public. Ontario Municipal Act, 2001 Part 11(2)7;

AND WHEREAS the Council of the Corporation of the Township of Matachewan is in receipt of a proposed maintenance agreement for the existing security monitored security systems at the Community Centre, the Curling Club, the Municipal Office and the Water Plant.

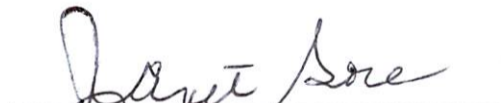
AND WHEREAS the Council of the Corporation of the Township of Matachewan is desirous of entering into an agreement with Security Today;

NOW THEREFORE we, the Council of the Corporation of the Township of Matachewan ENACT AS FOLLOWS:

1. THAT the Clerk is hereby authorized to sign the proposal, attached hereto as Schedule "A".
2. THAT all by-laws, resolutions, or parts thereof, inconsistent herewith, be and are hereby repealed.
3. THAT this By-law shall come into force on the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th
DAY OF MARCH, 2019.**


Mayor


Clerk

**THE CORPORATION OF THE
TOWNSHIP OF MATACHEWAN
BY-LAW No. 2019-11
SCHEDULE "A"**

SECURITY TODAY

1720 Algonquin Ave.
North Bay, Ontario
P1B 4Y9

Ph 705 476-9701 fax 705 474-2820

sales@securitytoday.ca

An Employee Owned and Operated Company

MAINTENANCE AGREEMENT

Dated: February 24, 2019

Subject: Township of Matachewan Maintenance agreement

Agreement Term: 24 months

Sale and Service will be provided for the following products:

Total Price per year : \$ 1,000.00

Includes all electronic equipment and cable for;

1. Security,
2. CCTV,
3. Access,
4. Gates and operators.
5. Intercoms (does not include phone systems)
- 6, Excludes 120/240 volt wiring, phones, office computer network

(OPTIONAL) Maintenance Inventory will be keep on hand at the Township office.

Items/equipment will be signed out as required by ST technicians.

Replacement items/equipment will be ordered the next business day.

See **schedule "A"** for list of equipment

Labour and Travel time rates as follows

1. New Installs..... labour at \$75.00 per hour rate
2. MAC..... labour at \$75.00 per hour rate
3. Service..... labour at \$75.00 per hour rate
4. After hour Service..labour at \$75.00 x 1.5 per hour rate
5. Holiday Service.....labour at \$75.00 x 2.5 per hour rate
6. Travel rate for technician driving the vehicle will be 100.00 per hour

Supply only Orders: F.O.B. North Bay

Terms; - Purchase order net-30 days

-Progress draws can be invoiced up to 80% of purchase order for special order items and as the project progresses, net 15 days

-Completion is defined as the day all components are installed, proper manuals, and diagrams are delivered to customer and system tested.

-Balance invoiced upon completion, net 30 days

All Installation Orders must have Purchase Order or signed orders before scheduling

All service to invoice at the end of each month.

All service and installation orders are to be detailed on purchase/work orders, packing slips and invoices

All Installation/MAC's must include:

- User/installation manuals,
- Riser diagram,
- Site diagram noting all device location (diagram supplied by customer)
- Proper matching numbers marked on cables and riser diagrams

Service Response: All locations to call 705 476-9701 and email service@securitytoday.ca

1. Service request call back should be with in 1 hour from S.T tech's (customer understands cellular coverage has gray areas.
2. Expected Emergency service response is to have a technician on site with in 24 hours.
3. Expected normal service response is next day or on next trip up as arranged with customer
4. Service price cap, customer to be advised if repair goes beyond 50% of replacement

Special instructions:

1. All sales and service invoices are to be reviewed and approved by Daniel Abraham and Township Clerk before they are mailed to the Township of Matachewan.
2. Progress billing for all started projects are to be mailed as required for delivery before month end to Township Clerk
3. All service work is to be approved the day service is performed, if not possible (no one around, after hours etc...), technician is to stop in to the Twp Office and/or email the Clerk the service record for authorization the next day.
4. Security Today will also provide system training as required and specified by the Township Clerk

Preventative Maintenance

This MA includes preventative maintenance work schedule;

1. One (1) technician scheduled for first Monday of every second month for 2 hours on site, performing preventative maintains and system testing.
2. One Security Today manager scheduled every six (bi-yearly) months , performing By-yearly System Performance and Customer Requirement Evaluation, to ensure system is meeting The Township needs

The following Township of Matachewan personnel are authorized to request and approve service, system changes of any kind, and/or request/change pass-codes, code /phone call out numbers:

Town Clerk

Comments:

Recommended:

Remarks:

This Service Agreement proposal would secure Township of Matachewan special discount pricing, service rates, priority installation and service schedule for term of this agreement.

And is renewable from term to term as required and agreed by both the Township of Matchewan and Security Today.

Township of Matachewan would be a priority client for this technician, meaning Township of Matachewan service and installation requests would not be in Security Today's normal scheduled queue.

Township of Matachewan request for service and installations would be on a separate schedule, resulting in a constant uninterrupted schedule of Township of Matachewan service and installations for this technician. Additional technicians will be pulled from our technical department to handle larger scheduled projects as required.

Schedule "A" list of items/equipment for Maintenance Inventory

- Proximity Reader (3" read range) @ 200.00
- Strikes @ 250.00
- IP Vandal Dome Camera @ approx. 300.00
- Power supplies, and transformers for the above equipment @ between 25.00 and 100.00
- 12 Volt Security Batteries @ 25.00

Note: Some of the above items are stock for Security Today's North Bay office.

Warranty:

Intercom and accessories, 18 months parts, 1 year labour
F.O.B. repair depot

Security, Access and Video Surveillance, 3 to 5 years parts, 1 year labour
F.O.B. repair depot

Prices: Canadian dollars

Civil work: To be discussed and agreed upon

Power Lift and/or Backhoe with operator if required will be an extra

110 volts a/c to power equipment supplied by customer

Cable, Wiring Trenching and Flex-conduit will be an extra, priced as required

Where required, incoming phone lines and network supplied by customer

ACCEPTANCE OF PROPOSAL- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Any alternations or deviation from above specifications involving extra costs will become extra charge over and above the estimate. System is fully guaranteed as specified. Applicable taxes not included.

Date of Acceptance

Customer Signature

Daniel Abraham

Prepared by:

Daniel Abraham

Sales Manager/Senior Consultant

Security Today